

# MINUTES

## General Meeting of the Membership

February 2, 2016

### PRESENT

Greg Schindler, President	Connie Shinaver, Area 1 Director
Lawrence McKinney, 2nd Vice President	Tim McWilliams, Area 2 Director
Stan Thurber, 1st Vice President	Kelley Minor, Area 4 Director
Ryan Pyle, 3rd Vice President	Ryan Aduddell, Area 6 Director
Jamie DeLoatche, Treasurer	Sandy Remson, Area 7 Director

Margie Naranjo, SCS Management Services, Inc.  
Audience approximately 50 people

### ABSENT

Ryan Pyle, 3rd Vice President  
Linda Sandhop, Area 3 Director  
Bryan Thomas, Area 5 Director

### Call to Order:

Mr. Schindler confirmed that quorum was not present. Mr. Schindler informed the present members that the meeting will be for informational purposes only. The informational meeting was called to order at 7:04 PM.

### President's Report:

#### *Goals and Objectives:*

Mr. Schindler presented the goals and objectives of the Board and the community. The goals and objectives are for the Board to be more transparency in operations and for the community to be the best place to live in Northwest Houston.

Mr. Schindler went over the deed restriction process for the community. Residents in violation will receive three letters, with the third letter costing the resident \$47.00, which will be applied to their account. Mr. Schindler explained the importance of adhering to the restrictions and how by doing so as residents you can make Memorial Northwest the best place to live in Northwest Houston. Homeowners should contact their Area Directors to discuss curing their violations. The Association would prefer not to have reached the third letter stage of the process.

### Committees:

Mr. Schindler explained the objective of the committees is to help increase resident involvement and help streamline improvements in the community. Each committee will have a Board Liaison who

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will be responsible for reporting the committee's needs to the Board. Below is the list of the committees and Board Liaison:

1. Community Center Management – Mr. Thomas
2. Common Area Management – Mrs. Minor
3. Deed Restriction and Architectural Control - Mr. Pyle
4. Fitness – Mr. McWilliams
5. Media and Web – Mr. DeLoatche
6. Safety and Security – Mr. McKinney
7. Social and Educational – Mr. Schindler (interim)
8. Tennis – Mrs. Remson

## **Contracts Report:**

Mr. Thurber went over the top paying contracts of the community:

1. Sherriff's Contract
2. Management Contract
3. Pool Contract

Mr. Thurber informed the present residents the he is working diligently to ensure the community is getting the best service from the vendors in accordance to their contracts.

## **Security Report:**

Mr. McKinney gave a brief crime analysis report, both written and verbal, and answered questions from the present residents.

## **Treasurer Report:**

Mr. Deloatche presented the approved 2016 budget to the residents and explained how their \$470.00 assessment is spent by category:

- Administrative 17%
- Utility 2%
- Legal 3%
- Common Area 10%
- Patrol 24%
- Community Center 18%
- Pool Management/Maintenance 8%
- Tennis Management Maintenance 3%
- Fitness Center Maintenance 2%
- Collection 1%
- Capital Improvements 12%

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## **Homeowners to Address the Board:**

The present homeowners expressed concerns regarding the following issues in the community:

1. Parking in the Streets - Board explained this is not a Deed Restriction issue. The Association does not own the streets and that the county does. If the resident is parking illegally they should contact the Sheriff's department.
2. Security concerns in the community - Mr. McKinney explained this is an ongoing concern and that he will continue to work with the Deputies.
3. Backdoor Trash Pickup - the Board will request Media and Web Committee to survey the community if this is something the entire community would like.

With no further information to be presented to the members, Mr. Schindler adjourned the General Meeting of the Members at 8:20 PM.

**END GENERAL MEETING MINUTES**